



## Dušica Tutunović

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05.07.1994.

### ➤ ABOUT ME

I am proactive, open minded and communicative person in everlasting search for new knowledge and improving existing knowledge.

During the studies, I worked on many projects as a member of Student Union organization.

Currently, I'm finishing an internship program at "Moore Stephens Audit and Accounting", where I'm working in the field of audit and transfer prices.

I am extremely motivated to constantly develop my skills and grow professionally. Challenges and new knowledge is something that derives me.

### ➤ PERSONAL SKILLS

- self-motivated
- analytic
- team-worker
- work under pressure
- dynamic
- proactive
- well-organized
- driving license

### ➤ HOBBIES

- Running
- Movies
- Psychological books
- Folk dance group (12 years)

„Success doesn't come to you, you go to it“ – Marva Collins

## EDUCATION:

- **Faculty of Transport and Traffic engineering** **2018. - ongoing**  
Master academy studies  
*Course: Management and economics in transport and communications*
- **Faculty of Economy, University of Belgrade** **2013. -2018.**  
*Course: Financial Management*
- **Secondary School of Economics, Ivanjica** **2009.-2013.**

## WORK EXPERIENCE:

- **Moore Stephens Audit and Accounting** **Nov 2018. - Oct 2019.**  
*Position: Intern*  
*(collecting, checking and analyzing company accounts and spreadsheet data; checking balance sheet positions by groups; preparing reports and commentaries; undertaking reviews of wages and amortization; writing of transfer prices studies; work in CaseWare program (arranging and mapping the gross balance and entering it into the CaseWare program)*  
*Key clients: YUGOROSGAZ, Energoprojekt Holding, McDonald's, RESERVED, SMATSA)*
- **The Student Union of the Faculty Of Economics** **Nov 2016. - June 2018.**  
*Position: A member of the marketing team*  
*(Finding and contacting potential sponsors for lectures and seminars)*
- **Belgrade stock exchange** **May 2017.- June 2017.**  
- Department for business operation  
*Position: Intern*  
*(Updating databases of companies listed on the stock market)*
- **IPSOS Strategy Marketing** **Oct 2016. - Dec 2016.**  
*Position: Interviewer*  
*(Interviewing population in accordance with instructions to obtain various specified information)*

## ADDITIONAL EDUCATION:

- „Congress of students of economics“ **Zlatibor, 2014.**  
*(Second place in the competition of presentation)*
- Youth seminar „Build yourself“ **Beograd, 2016.**
- EY workshop „Your career starts here“ **Beograd, 2017.**
- **Trainings:**
  - „Fundamentals of business Excel“ **2015.**
  - „Google analytics“ **2015.**
  - „Writing projects“ **2016.**
  - „Corporate governance“ **2017.**
  - „Basic Course on the Stock Exchange, SA simulating trade“ **2017.**

## LANGUAGES (self-assessment):

