



Sofija Golubovic

Address: Kneza Milosa 31/78, 34000 Kragujevac, Serbia

Mobile: +(381) 69 44 77 203

E-mail: sofija.golubovic@gmail.com

Date of birth: 08/01/1992

Sex: Female

Nationality: Serbian

ACADEMIC EDUCATION

October 2010.-October 2014.

University of Belgrade, Faculty of Organizational Sciences, Serbia

Major in Information Systems and Technologies

Completed 42 courses and delivered several projects, most connected with IT sector
Relevant Courses: Internet Technology, Software Design, Mobile Computing, Project of Information Technologies, Simulation Languages, Database, Programming languages, Computing Network and Communications, Data Structures and Algorithms

WORK EXPERIENCE

October 2013.-January 2014.

Professor's assistant, Faculty of Organizational Sciences, Serbia

- Modified college classroom activities
- Developed a new learning and education plan, agenda and class activities
- Facilitated sessions about MatLab program for more than 20 students
- Developing knowledge tests for students, and reviewing and evaluating them

Education, Training, Facilitation, Monitoring, Presentation

October 2012. - April 2013.

Team Leader for Communication and Public Relations, AIESEC Serbia

- Developed public strategy and communication plans for Local Committee projects. Result: more than 200 publications in one year and 6 successfully organized projects, with follow up activities
- Managed team of 6 people by facilitating and training them. Result: motivated and inspired team members.
- Recruiting new members for organization

Youth Leadership, Non government, Marketing, Organizational development, Time management

April 2012. - October 2012.

Recruitment team, AIESEC Serbia

October 2011. - April 2012.

Exchange students team, AIESEC Serbia

INTERNATIONAL EXPERIENCE

June 2014. - September 2014.

Work and Travel program, South Carolina, USA

- I had a chance to spend four months working and living in the USA, and after that I got a chance to travel around the country and get to know American culture a bit better. For this period I have improved my English skills, met people from all around the world and experienced how it looks like to live in another country.

July 2012.

International Congress in Istanbul, Turkey

SEMINARS AND CONFERENCES

- | | |
|----------------|----------------------------------|
| November 2012. | - AIESEC National Conference 100 |
| October 2012. | - OpenIT Conference |
| May 2012. | - AIESEC National Conference 99 |

LANGUAGES

Serbian (Native), **English** (Advanced), **German** (Basic)

PERSONAL SKILLS

- | | |
|------------------------------------|--|
| Communicational skills | - Confident and professional speaking abilities (and experience)
- Empathic listener
- Speaking in public, to groups, or via electronic media
- Excellent presentation and negotiation skills |
| Software | - Microsoft office (Word, Excel, Power Point, Visio, Access)
- Program languages: Java, PHP, JavaScript
- Other: SQL, HTML, CSS, JQuery, JSON, XML, UML. |
| Organizational / managerial skills | - Enjoy working as a team member as well as independently
- Monitoring
- Delegating tasks or responsibilities
- Demonstrating leadership |
| Driving license | B category |

HOBBIES & INTERESTS

Travelling, learning new languages, modern dance, roller skating