

OLIVERA VELJANOVSKA

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SUMMARY

Interested in getting a position in a high - profile company that will enable successful implementation of all acquired knowledge and skills. Able to use own initiative and work as part of a team under pressure to meet challenging deadlines/objectives.

EDUCATION

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|---|-------------|
| Faculty of Organizational Sciences – Belgrade, Serbia | 2012 – 2013 |
| Master of Arts - Marketing Management and Public Relations | |
| Faculty of Business Economics - Valjevo, Serbia | 2011 - 2012 |
| Bachelor of Arts: Finance, banking and stock management | |
| Business School of Applied Studies - Valjevo, Serbia | 2008 - 2011 |
| Bachelor (appl.) - Banking and Insurance | |

ACCOMPLISHMENTS

Teacher's assistant at Business School of Applied Studies, Valjevo.

Key responsibilities:

- Educating students in the field of Internet services
- Control and supervision of student task performance

SKILLS

- Excellent communication skills
- Enthusiastic team player
- Innovative
- Flexible and quick learner
- Detail oriented
- Microsoft Office advanced user
- Advanced Internet research skills