

# Nikolina Nešić



## PERSONAL INFORMATION

Date of birth: 25.11.1990.

Address: Bože Kozomarića 13, Kragujevac

Citizenship: Serbia

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## EDUCATION

**Faculty of Organizational Sciences, University of Belgrade, Serbia**

Department of Management in the organization, advanced university student

High school „Druga kragujevačka gimnazija“, Kragujevac, Serbia

## LANGUAGES

Serbian- Native

English-Intermediate level

Spanish-Intermediate level

## **PROFESSIONAL SKILLS**

Teamwork  
Human Resource Management  
Event management

## **PERSONAL SKILLS**

Creative  
Fast learner  
Patient for everything  
Result oriented  
Communication skills  
Social personality

## **TECHICAL SKILLS**

Microsoft Windows XP 7 \*\*\*\*\*  
Microsoft Office \*\*\*\*\*  
Microsoft Office Visio 2007 \*\*\*  
Microsoft Project 2007 \*\*

## **WORKING EXPERIENCE**

2013, february

Practice in the field of sales of the company "s service," which deals with the employment of workers in temporary jobs. Through a series of training gained her junior account manager.

2012

Work on the project CASE STUDY SHOW 2012, the human resources team, which is responsible for application and selection of participants.

Work on the project BUDI COOLTURAN 2012, in the team which is responsible for finding and keeping teachers in the field of cultural management.

Work on the project Academy of modern management 2012, in the team which is responsible for finding teachers in the field of entrepreneurship.

2011

Member of "Estiem" in team Local Responsible (LR) of the 2011 year, this team is responsible for relations with foreign students and to cooperate with the central level of estiem. Our responsibility is to communicate with members of estiem across Europe (60 countries).

## **Extracurricular educations and trainings attended**

2013

Training in the field of sales and how to deal with customers, coach: Tatjana Bolpačić („Atena“)

Training negotiation and communication skills, coach: Boško Nektarijević

2012

Training human resources for the event Case study show 2012, Estiem LG Belgrade

Training about presentation skills, Estiem LG Belgrade and Communis

2010

Participation in the local competition in Marketing 2010, issue: a case study, the repositioning of the brand "Tuborg", Department of Marketing- Faculty of Organizational Sciences

Participation in the "Case Study" section 2010, Estiem LG Belgrade

"Responsible young people, sustainable future" (held at the National Bank, 2010), AIESEC

"New leaders conferece ,, (held at the National Bank, in October / November 2010), AIESEC