

PERSONAL INFORMATION

Miloš Denić



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Sex male | Date of birth 27/07/1988 | Nationality Serbian

STUDIES APPLIED FOR

Ericsson Internship - Project Support Staff

WORK EXPERIENCE

December 2011 – January 2013

Promoter of Microsoft products

Microsoft Software d.o.o., Belgrade (Serbia)

Microsoft: "DareToAsk"

- Promotion of Microsoft products (Windows 7, and 8, MS Office),
- Customer awareness of the importance of legal computer operating systems and their benefits.

December 2011 – October 2013

Promoter of Microsoft products

Microsoft Software d.o.o., Belgrade (Serbia)

Technical support on Microsoft Synergy held in Belgrade in 2011, 2012 and 2013

December 2012 – September 2012

Coordinator for Publications

University of Belgrade and SKONUS – Student Conference of Serbian Universities, Belgrade (Serbia)

Project "StuDI" – project of making students identifications cards

- Creating and fully realizing project from beginning till the ending, leading the small team, creating logo, visual identity and promotions of project

EDUCATION AND TRAINING

06 October – 15 October 2012

Training for Trainers

T4T – Training for Trainers, EESTEC, Istanbul (Turkey)

Training for Trainers is an international training event whose purpose is gaining new EESTEC trainers and it is the starting point for EESTEC member to become a trainer.

- During 9 days participants went through intensive trainings, working sessions and practical parts and learned how to transfer knowledge, which methodologies to use and, very important, how to deliver trainings!
- Soft skills like: Team building skills, presentation skills, communication skills, ...

14 July – 22 July 2012 **EESTEC Grant Team member**

GToc – Grant Team Operational conference, EESTEC, Athens (Greece)

This event gives participants knowledge about grants they and NGOs can benefit from, they are introduced to the concept of grants and the technical details around them, it also gives them the opportunity to join Grant Team as junior members, since GToc is the only way one can become official member of the GT.

- Grants covered: Youth in Action, IEEE, Adobe, ...
- Soft skills like: Team building skills, Creativity thinking, Online team working, ...

 21 July – 30 July 2013 **Leadership Summer School**

LSS – Leadership Summer School, Sofia (Bulgaria)

This event is giving the participants the ability to:

- develop better overall idea about leadership
- gain self-awareness and deeper understanding of their strengths, weaknesses, skills, passions and values as a leader
- take full ownership of their personal and professional development, according to their own development plan and chosen focus
- be challenged in many different ways so that they understand the importance of new experiences in learning
- broaden their social network and gain a better understanding of different NGO's.

Trainings:

- Self leadership & Emotional Intelligence
- Motivation
- Communication
- Public Speaking
- Group Dynamics
- Creative Idea Generation
- Organizational Management
- Facilitation
- My way as a Leader
- Integrated Leadership Case Study
- Stress Management
- Storytelling

PERSONAL SKILLS

Mother tongue(s) Serbian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B2	B2
Russian	A	A1	A1	A1	A1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills Organizational PR skills, international negotiation, motivation and feedback skills, presentation and body language skills.

- July 2012 and ongoing – EESTEC International Design Team coordinator where I had to communicate with online team. (EESTEC Publications and Administration department)
- October 2012 – December 2012 – Coordinator for publications of international workshop ExploRED Planet (EESec LC Belgrade)
- Jun 2011 – November 2011 - one of PR team leaders of JobFair

Organisational / managerial skills Time management, Project management, Strategical planning, Feedback

- October 2011 – December 2011 – Coordinator of logistic of international student exchange Freeze The Time (EESTEC LC Belgrade)
- July 2011 – November 2011 – Coordinator for national promotions of JobFair11 (EESTEC LC Belgrade and Best LBG Belgrade)
- Grant Team Member
- EESTEC Trainer
- Jun 2013 – November 2013 – Main Organizer of JobFair13

Job-related skills Microsoft Retail Training for promotion of different Microsoft software and computers

Good corporate and logo design (a lot of publications done for different NGOs and companies)

Computer skills

- Microsoft Office (Word, Excel, PowerPoint)
- Macintosh Office (Pages, Numbers, Keynote)
- Adobe Illustrator
- Adobe Photoshop
- Adobe InDesign
- Adobe Premiere
- Google Office
- Windows and Mac OS-X
- Basics of MatLAB and LabView
- Adobe Lightroom

Other skills

- Project management
- Event planning
- Logo Design
- Publication Design

Driving licence • B

ADDITIONAL INFORMATION

Publications

- What is Design – design team, EESTEC Magazine, Lisbon, 2012