Curriculum vitae

Name and Surname:	Milica Minić
Date of Birth:	23th July 1991
Place of Birth:	Čačak, Serbia
Address:	Nikole Pašića 17, 32 000 Čačak
Nationality:	Serbian
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EDUCATION

2010 – 2014.
Graduated from Information and Communication Technology College of Vocational Studies, Belgrade
Modul: Telecommunications
Acquired title: Vocational engineer of electrical and computer engineering
Final paper: The various solutions to access the WAN (mark 10)
Successfully completed training for Cisco certification (CCNA), during the last year of study

2006 – 2010.
Graduated from high school "Gimnazija Čačak" in Čačak, modul: socio-linguistic, marked as excellent

1998 – 2006.
Graduated from elementary school "Dr Dragiša Mišović" in Čačak, marked as excellent

WORKING EXPERIENCE AND INTERSHIP

2013.
Conducted an intership at Orion Telekom for a period of three months (20.05.2013 – 20.08.2013.), during the study. Main tasks were monitoring and maintenance of infrastructure. Own recommendation.

2011.
Census of Population, Enumerator

AFFINITIES AND PLANS

- Planning to pass the CCNA exam, to gain certification and later on to continue training for CCNP certification
- Continue with further education

SKILLS

- Familiar with the monitoring of networks, reducing the burden on a sector, writing reports, work on the changes in the network, the methods and ways of monitoring and the intervention on the network
- Familiar with data transfer (circuit and packet switching), TCP/IP network addressing and routing, IP subnetting
- Excellent knowledge of Microsoft Office (Word, Excel, PowerPoint)
- Knowledge of languages: English (intermediate level), Spanish (beginner level)
- Driving License: B category

OTHER

- Ready for quick integration and capable of individual and team work
- Interested in professional improvement
- Able to work under pressure and in stressful situations
- Communicative, accurate, well organized, reliable and responsible