

Marko Mladenovski



Personal information:

- Date of birth: 22 May 1984
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Education:

- **Faculty of Economics**, University of Belgrade, Department of Management
- **First Belgrade School of Economics**, Economic technician

Professional practice & workshop:

- ✓ **PS Tech doo - HR Sector** - Workshop "*Social networks and their use for business purposes*", organized by the *Center for Career Development* - **June 2013**
- ✓ The practice in the company **Putovanja Info doo** part of **Infostud 3 doo**, for a period of one month during **July and August of 2011**
- ✓ During faculty i had experience with group work (3 - 4 members) on case studies regarding following companies:
 - ☞ **Lola Sistem ad u restrukturiranju - Belgrade** - Organizational change - Case Study on Organisational restructuring and re-launch - February 2007
 - ☞ **Zepter bank ad - Belgrade - Human Resource Management** - A Case Study Analysis of topic not employees within the HR Sector - **January 2007**
 - ☞ **Velefarm ad - Belgrade - Company Organization** - A Case Study on Creating the organizational chart of the company - **May 2006**

Personal skills and competences:

- **Knowledge of foreign languages:**
 1. **English** - advanced level, reading and writing (I own certificate of language school *Duro Salaj*);
 2. **Macedonian** - advanced level;
 3. **Russian** - beginner level;
- **Computer skills** - Advanced level of computer use:
 1. **Microsoft Office** (MS Word, MS Excel, MS Power Point, MS Front Page, MS Access, MS Project);
 2. **Internet browsers** (Internet Explorer, Mozilla, Firefox, Opera), as well as basic knowledge in using programs for image processing;
- **Driving license B**
- **Social skills and competencies:** working with people in a multicultural environment, communication, working in teams, and individual work.
- **Organizacone skills:** good planning and organization commitments and their implementation in a timely manner, communication and coordination within the organization, responsibility and perseverance.