

Personal data

Name	Ljiljana
Surname	Mitrović
Date of birth	April 26, 1990
Address	Veljka Dugoševića b.b., Belgrade, Serbia
Phone number	+381 063/1949-980
E - mail	ljilja.mitrovic2604@gmail.com

Education

Faculty	University of Belgrade, Faculty of Organizational Sciences
Department	Information systems and technologies
Title	BSc
Graduation date	October 01, 2009 – October 01, 2013
GPA	9,05/10

Experience

- Microsoft – Promoter of Windows 8
Description: Member of a team in charge of demonstrating and providing relevant information on Windows 8 operating system. Responsible for creating a positive image of the product, identifying interest and understanding customer needs and requirements, and demonstrating to consumers how to use the product.
Duration: September 01, 2013 – October 01, 2013
- Faculty of Organizational Sciences, Systems Laboratory – Student Teaching Associate
Description: Lecturer at laboratory exercises on System Theory. Participated in: writing teaching materials, improvement of the teaching and curriculum program, making tests and student graduating.
Duration: October 01, 2012 – January 01, 2013
- Student organization FONIS, Faculty of Organizational Sciences, University of Belgrade – A member
Description: Participated in projects organized by FONIS Organization as a member of the HR team. Responsible for the selection and recruitment process of candidates, and training and development of existing members.
Project involvement: S2S, C2S
Duration: November 01, 2010 – October 01, 2012

Realized projects

- Online store
Description: Web application for online shopping
Technologies used: UML, PHP, AJAX, JavaScript, JQuery, MySQL, Web services
- Chat application
Description: Standalone desktop application for real time communication over the internet via text messages
Technologies used: Java, MySQL
- Gym information system
Description: Information system for a gym that stores basic information about all members and their subscriptions
Technologies used: UML, Java, MS Access
- Fuzzy relational databases research project
Description: Implementation and querying of fuzzy relational database on example of real estate
Technologies used: MySQL, Prioritised Fuzzy SQL (PFSQL), fuzzy JDBC driver, fuzzy CASE tool

Skills

Personal skills

- Ability to effectively prioritize and execute task in high pressure environment
- Analytical thinking
- Communication skills
- Collaboration skills
- Influencing and negotiating
- Presentation skills
- Team work
- Motivating skills

Foreign Languages

English	Fluent in speaking ,writing and understanding
German	Basic user

Computer skills

- Advanced user of MS Office Suit,
- Basic knowledge of SPSS and MATLAB (especially neuro and fuzzy toolboxes for different business predictions and analysis)
- Moderate knowledge of HTML, CSS, JavaScript/jQuery
- Basic programming skills in Java, C#
- Basic knowledge of relational databases and SQL (MySQL)